

## ***Keystone Area Council Eagle Scout Project Approval Checklist***

Scout's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Unit #: \_\_\_\_\_

District Reviewer: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Preliminary: These MUST be completed prior to beginning the District Project Review.

- \_\_\_ Scout dressed in Class A uniform?
- \_\_\_ Using Eagle Scout Service Project Workbook ( #18-927 ) – PDF or RTF download acceptable
- \_\_\_ Signature of representative of organization to benefit?
- \_\_\_ Signature of Scoutmaster or Unit Eagle Coordinator?
- \_\_\_ Signature of Unit Committee representative?

### Project Description:

- \_\_\_ Complete description of the project?
- \_\_\_ Does the group to benefit qualify?
- \_\_\_ Complete description of benefit provided to the group identified?

### Planning Details:

- \_\_\_ Complete description of the present conditions?
- \_\_\_ Sufficient detail to allow someone else to carryout the project? ( maps, drawings, pictures )
- \_\_\_ Are the details organized?
- \_\_\_ Do the details show an opportunity for the Scout to show leadership?
  
- \_\_\_ Complete list of necessary materials? ( breakdown of materials and amount of each needed )
- \_\_\_ Where will the Scout secure the materials?
- \_\_\_ How much will the materials cost?
- \_\_\_ How will funding be secured to pay for the materials?
  
- \_\_\_ Complete list of necessary tools and supplies?
- \_\_\_ Where will the Scout secure the tools and supplies?
  
- \_\_\_ List of the number of people needed and when? (schedule of personnel requirements based on project workload)
- \_\_\_ Where does the Scout plan to get the people?
  
- \_\_\_ Has the Scout set dates for working on the project and are these dates realistic?
- \_\_\_ What are the contingency plans in case the dates don't work out?
  
- \_\_\_ Has the Scout considered hazards involving the worksite, materials, tools, and weather?
- \_\_\_ Availability of first aid supplies and access to emergency services?
- \_\_\_ Who will supply food and water?
- \_\_\_ Are restrooms and wash facilities available?
  
- \_\_\_ Arrangements made for required two deep adult leadership? ( at least one must be "Youth Protection" certified )

### Action of the District Review:

\_\_\_ Project Approved (Date) \_\_\_\_\_